



Lokmanya Tilak Jankalyan Shikshan Sanstha's
PRIYADARSHINI BHAGWATI COLLEGE OF ENGINEERING
Harpur Nagar, Umred Road (Near Bada Tajbagh), Nagpur-24
(Approved by AICTE, New Delhi, Govt. of Maharashtra
and affiliated to Rashtrasant Tukdoji Maharaj Nagpur University)
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NAAC Accredited



FEEDBACK PROCESS

Priyadarshini Bhagwati College of Engineering always strive to focus towards providing quality education and good ambience. With the objective of achieving the same, the institute has implemented a well-designed feedback mechanism which involve valuable feedback from stakeholders including students, alumni, teachers and employers in every academic year. To encourage a “Go-Green” initiatives the online feedback forms for every stakeholder is created and circulated. After collecting the valuable feedbacks the same has been analysed and subsequent action has been taken for overcoming the lacuna if any. The details of the stakeholder feedback is discussed below.

A. Stake Holders

1. Internal Stakeholders

The institute believe in giving highest priority to students and faculties who are in direct concern of complete teaching-learning and ambience. They derived as the internal stakeholders and their feedback always being valued for continuous improvement process.

2. External Stakeholders

Our institute always keen to take a review from external stakeholders like alumni and employers who are presently not in direct concern with the academic performance and college ambience but whose feedback would definitely help in improving the same.

In order to take a feedback about the performance of our graduated who are working in various companies, we have circulate the employer feedback form among the students and request them to let their employer give the valuable feedback about their performance which is a direct output of quality teaching. The employer feedback is very helpful to the institute as it directly reflects the standard of teaching and training given to the students to make them technically and ethically sound.

In the same way alumni are those who have actually gone through all the know-how of the institution. Every year we take feedback from the alumni and ask them to give suggestions which help us to improve in any of the way.

B. Objectives of the Feedback Collection Mechanism

- To formulate a well-designed feedback system.
- To systematically collect the feedbacks from all the stakeholders.
- To review and analyse the complete feedback collected.
- To prepare a plan of action and take the actions for those parameters who are not matching the standards.
- To initiate the action for quality improvement.

C. Feedback Committee:

As collecting feedback and preparing the action plan implementing the suggestion is not a one day and one man process, a well-organised feedback mechanism have been planned under IQAC and close supervision of Principal. Members of IQAC, HOD's and faculty coordinator collaborate together for smooth functioning of all the feedback activities.

FEEDBACK MECHANISM

Every academic year the institute follows below feedback process.

- Feedback collected from below stakeholders.
 1. Student
 2. Employee
 3. Alumni
 4. Employer.
- College have ERP system on which at the end of every academic session the students have to give their feedback regarding ambience and academics.
- Similarly Google forms containing the well-designed questionnaire for each stakeholder i.e student, teacher and alumni is prepare separately which is circulated through proper channel to the stakeholder.
- Regarding Employer feedback the standard employer feedback form is circulated to all the HOD's & TPO to get the review from the employer.
- The collected feedbacks are then analysed department-wise and at institute level. IQAC gives direction about the plan of action regarding implementation of suggestions given by the stakeholders for quality improvement.

Student Exit Survey

Every Year the students who are leaving the college after completion of their graduation are require to fill the survey form to share their views about their level of satisfaction with the institute. The offline forms are collected from the students when they came to collect their mark sheets. This survey focus on collecting opinion from the students on some points including,

- ✓ Syllabus and quality of Teaching.
- ✓ Teaching Learning method adopted.
- ✓ Employment centric activities.
- ✓ The guidance received for employment/ Higher studies/ entrepreneurship.
- ✓ How well the extracurricular activities are incorporated.

Students Feedback on Curriculum and Teaching Learning Process

As a part of monitoring the syllabus coverage along with the student feedback process the IQAC coordinator and dean academics will takes the review from the students by personally visiting the classes and attending lectures of the faculty and give subsequent advice to the faculty for their improvements.

The feedback collected personally and through online via ERP system is then discussed with the heads and the plan of action is the prepared under closed supervision of Principal and dean academics with the involvement of Heads of the department.

Student's Feedback on Faculty

The students feedback on faculty including completion of syllabus, preparation of lectures by teachers, delivery of lectures, approach of teacher towards problem solving, teachers participation in organising guest lectures, expert lectures for enhancing leaning, teachers approach towards guidance for employability, social and other relevant issues etc. has been collected at department level. The feedback is recorded in ERP system at central level for every individual faculty and through google forms at department level.

The feedback is communicated confidentially to the Head of the department and the HOD will individually call the subject teachers for review of the percentage feedback they received. This will give good opportunity to the teacher to upgrade themselves in teaching learning process for quality improvement. More than 70% of the teachers usually get more than 80% of the average feedback. Those teachers who fails to achieve the good percentage feedback are then intimated to prepare well during appraisal process and guided to improve their performance.

Feedback from Faculty:

Considering the most significant part of institutions, the feedback is also collected from the faculty. Teachers are the pillars of a quality education and their suggestion will always give a good academic height to the institution. The institute every year take the valuable feedback from the faculties to give their view on academic growth and the college ambience. Some major points of focus in the feedback are:

- ✓ Usage of ICT tools while delivering lectures.
- ✓ Adequacy of syllabus for academic development.

- ✓ Library, internet and Wi-Fi facilities provided.
- ✓ Institute approach for encouraging experiential learning, FDP, STTP etc.

Alumni Feedback

The valuable feedback from the pass out graduates will always influence the institution's overall growth. We follow the practice of taking a feedback from the alumni whenever they visit the college. Every year the feedback also collected through google forms. Similarly the alumni meet is organized where students come voluntarily to give their suggestions, thoughts and experience with the teachers and college authorities.

Employer Feedback

Employers are the means through which the institute can validate its academic reputation. The feedback forms through TPO are forwarded to the students where they take the feedback from their employer regarding their performance in the company/organization. The feedback questionnaire majorly focuses on:

- ✓ Technical and communication skills of our students.
- ✓ Student's approach towards problem solving.
- ✓ Student's approach towards collaboration with team members.
- ✓ Overall ethical and social values.

The feedback collected will definitely provide the good opportunity to the institute to learn the drawbacks and shortcomings in the complete teaching-learning process.

Parents Feedback

The institute believe in taking valuable feedback from Parents too. Every year the parents meeting is organised at departmental level where the parents are required to share their insight and review about the college. Some of the points to be focussed as follows:

- ✓ Infrastructure facility provided by the college.
- ✓ Teaching-Learning facilities and Library.
- ✓ Approach of teaching staff to mentor students.
- ✓ Academic and other discipline.

Table I. represents the gist of complete Feedback Mechanism Implemented by Institute.

Feedback Process	Remark
Feedback Collection	Collected through Google Forms and ERP system.
Feedback Receivers	Stakeholders: <ol style="list-style-type: none"> 1. Student : Faculty Co-ordinator 2. Alumni : Faculty Co-ordinator 3. Employee : Principal 4. Employer : Heads of the Department & TPO 5. Parents : Parents meet In- Charge
Frequency of Feedback Collection	Once in a Year
Metric Used for Analysis	<ul style="list-style-type: none"> ✓ Excellent ✓ Good ✓ Satisfactory ✓ Poor
Target	75% of Excellent + Good
Action Taken	By formulating overall feedback and targeting those parameters which do not meeting the threshold value i.e 75%



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STUDENT FEEDBACK FORM-QUESTIONNAIRE

1. Teachers take classes regularly, cover the syllabus with clear explanation on all topics.
2. Teachers clarify student's queries inside and outside the classes.
3. Teachers mentor students on regular basis and motivate them to focus on studies, co and extra-curricular activities.
4. Teachers organize guest lectures/seminars/workshop/internships/field visits / projects at industries on regular basis.
5. Classrooms and labs are clean and neat and enable quality learning.
6. Laboratory experiments enable effective learning and understanding of concept and experiments.
7. Equipment and computers are adequate and meet student's requirement.
8. Internal tests and end semester examinations are periodically conduct towards student's continuous evaluation.
9. Student's results and attendance records are transparent and displayed in notice board.
10. Students get additional skills towards employability through value added program.
11. Teachers practice Outcome Based Education and enable course and program outcomes towards student's knowledge, skills and behavior.
12. Library ambience is good for informal and self-learning.
13. Library is having good number of text and reference books and additional books for competitive exams.
14. Library is having additional resources like eBook, eJournal and in the Digital Library.
15. High speed internet facilities are available in the campus.
16. Co and Extra Curricular (Sports and Games) facilities give good opportunities for students to explore themselves.
17. Canteen and dinning spaces are adequate.
18. Quality, Clean drinking water is available.
19. Toilets/Washrooms are hygienic and well maintained.
20. The buildings and classrooms are accessible to differently abled persons.
21. Institute is accessible through public transport.
22. Campus is green and ecofriendly.

ALUMNI FEEDBACK FORM-QUESTIONNAIRE

1. Teachers and their mentorship helped in good academic performance and in excelling in co and extracurricular activities.
2. Teachers have adopted both face-to-face teaching and online learning methodologies.
3. Teachers have provided additional certification programs and opportunities to learn new skills for employability and life-long learning.
4. The opportunities to participate in NSS/NCC/Red cross/YRC and in other outreach activities inculcated social responsibilities.
5. Academics, co and extra-curricular facilities and ambience shaped the character in terms of values, ethics, self-learning and creative attitude.
6. Institute provided career development, personality development, communication skill development, employability skill development program and enabled good placement and higher studies avenues.
7. Class rooms and laboratory facilities are good with ICT tools, LCD projectors, Smart Boards, Wireless Internet etc.
8. Library facilities are good with enormous number of books, e-books, e-Journals etc. for self-learning and research.
9. The initiative towards co-curricular activities helped in nurturing natural talents and achieving accolades.
10. Sports, games and gym facilities helped in maintaining good health and in participating in inter-institutional programs.
11. Canteen, Mess, dinning space is adequate and good.
12. Campus is green, plastic-free and eco-friendly, neat and clean always and well maintained.

EMPLOYER'S FEEDBACK FORM-QUESTIONNAIRE

1. Our graduate employees have good technical skills and domain expertise.
2. Our graduate employees have good communication and interpersonal skills.
3. Our graduate employees have good aptitude and problem solving skills.
4. Our graduate employees collaborate with team members and undertake multidisciplinary task.
5. Our graduate employees have good values and ethics system.
6. Our graduate employees have self-learning and life-long learning capabilities.
7. Our graduate employees have exposure to modern software tools and computers.
8. Our graduate employees exhibit additional and advanced knowledge acquired through self-learning certification programs and laboratory practices.
9. Our Graduate Employees have good team spirit and leadership abilities due to the participation in co and extra-curricular activities.

EMPLOYEE FEEDBACK FORM-QUESTIONNAIRE

1. Teachers have freedom to implement academic practices/idea in molding their students.
2. Teachers are facilitated with ICT tools like desktops, LCD Projectors and Internet.
3. Teachers blend additional certification and skill development program for student, to learn new skills for employability and life-long learning.
4. Teacher's mentor students on regular basis offering counselling/mentoring and to overcome student's personal learning issues.
5. Academic, co and extra-curricular opportunities and facilities and ambience shape the character of students in terms of value, ethics, self-learning and creative attitude.
6. Institute has enabled on-line information system for access to students, faculties and other for up-to-date access to information.
7. Institute promotes sponsored research, research publication, consultancy, faculty development, patents etc. through faculty motivation and budget provision.
8. Classroom and laboratory ambience are good for effective instructional delivery and practice.
9. Library facilities are good with enormous number of book, eBook, journal etc. for self-learning and research.
10. The initiatives towards co-curricular activities helped in nurturing natural talents and achieving accolades.
11. Sports, games and yoga facilities helped in practicing good health and in participating in inter-institutional competition.
12. Canteen, Mess and dining spaces facilities are adequate and good.
13. Campus environment promotes healthy interaction of students, teachers and other stakeholders.
14. Inclusive infrastructure meeting the need of differently abled stakeholders.
15. Campus is green, plastic free, eco-friendly, Neat and clean always, well-maintained.

PBCOE, Nagpur ME Dept. Student Feedback Form

SESSION 2022-23

* Indicates required question

1. Email *

2. Name of Student *

3. Semester *

4. Mobile Number *

STUDENT FEEDBACK FORM

5. 1. Teachers take classes regularly, cover the syllabus with clear explanation on all topics. *

Mark only one oval.

Excellent

Good

Satisfactory

Poor

6. 2. Teachers clarify student's queries inside and outside the classes. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

7. 3. Teachers mentor students on regular basis and motivate them to focus on studies, co and extra-curricular activities. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

8. 4. Teachers organize guest lectures/seminars/workshop/internships/field visits / projects at industries on regular basis. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

9. 5. Classrooms and labs are clean and neat and enable quality learning. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

10. 6. Laboratory experiments enable effective learning and understanding of concept and experiments. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

11. 7. Equipment and computers are adequate and meet student's requirement. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

12. 8. Internal tests and end semester examinations are periodically conduct towards student's continuous evaluation. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

13. 9. Student's results and attendance records are transparent and displayed in notice board. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

14. 10. Students get additional skills towards employability through value added program. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

15. 11. Teachers practice Outcome Based Education and enable course and program outcomes towards student's knowledge, skills and behavior. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

16. 12. Library ambience is good for informal and self-learning. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

17. 13. Library is having good number of text and reference books and additional books for competitive exams. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

18. 14. Library is having additional resources like eBook, eJournal and in the Digital Library. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

19. 15. High speed internet facilities are available in the campus. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

20. 16. Co and Extra Curricular (Sports and Games) facilities give good opportunities for students to explore themselves. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

21. 17. Canteen and dinning spaces are adequate. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

22. 18. Quality, Clean drinking water is available. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

23. 19. Toilets/Washrooms are hygienic and well maintained. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

24. 20. The buildings and classrooms are accessible to differently abled persons. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

25. 21. Institute is accessible through public transport. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

26. 22. Campus is green and ecofriendly. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

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Google Forms

Priyadarshini Bhagwati College of Engeening, Nagpur

REPORT OF EMPLOYER FEEDBACK ON GRADUATES PERFORMANCE

Industry Name:

Name of Employee:

Employee Designation:

Graduation Year:

Q.No	Questionnaire	Options (Please right check on the options given below)			
		Excellent	Good	Satisfactory	Poor
1.	Our graduate employees have good technical skills and domain expertise.				
2.	Our graduate employees have good communication and interpersonal skills.				
3.	Our graduate employees have good aptitude and problem solving skills.				
4.	Our graduate employees collaborate with team members and undertake Multidisciplinary task.				
5.	Our graduate employees have good values and ethics system.				
6.	Our graduate employees have self-learning and life-long learning capabilities.				
7.	Our graduate employees have exposure to modern software tools and computers.				
8.	Our graduate employees exhibit additional and advanced knowledge acquired through self-learning certification programs and laboratory practices.				
9.	Our Graduate Employees have good team spirit and leadership abilities due to the participation in co and extra-curricular activities.				

Authorized Signature and Seal from Employer

PBCOE, Nagpur. (ME Dept.) Alumni Feedback

* Indicates required question

1. Email *

2. Name *

3. Branch *

Mark only one oval.

ME

Civil

EC

CSE

IT

4. Contact Number *

5. Pass out Batch. *

Mark only one oval.

2017-18

2018-19

2019-20

2020-21

2021-22

6. Current Occupation *

Mark only one oval.

JOB

Business

Higher Education

Other

Present Occupation Details

Details

7. Please Specify the JOB role including Company Name/Business Type/Higher Education Details *

8. Teachers and their mentorship helped in good academic performance and in excelling in co and extracurricular activities. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

9. Teachers have adopted both face-to-face teaching and online learning methodologies. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

10. Teachers have provided additional certification programs and opportunities to learn new skills for employability and life-long learning. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

11. The opportunities to participate in NSS/NCC/Red cross/YRC and in other outreach activities inculcated social responsibilities. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

12. Academics, co and extra-curricular facilities and ambience shaped the character in terms of values, ethics, self-learning and creative attitude. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

13. Institute provided career development, personality development, communication skill development, employability skill development program and enabled good placement and higher studies avenues. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

14. Class rooms and laboratory facilities are good with ICT tools, LCD projectors, Smart Boards, Wireless Internet etc. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

15. Library facilities are good with enormous number of books, e-books,,e-Journals etc for self-learning and research. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

16. The initiative towards co-curricular activities helped in nurturing natural talents and achieving accolades. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

17. Sports, games and gym facilities helped in maintaining good health and in participating in inter-institutional programs. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

18. Canteen, Mess, dinning space is adequate and good. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

19. Campus is green, plastic-free and eco-friendly, neat and clean always and well maintained. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

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Priyadarshini Bhagwati College of Engineering, Nagpur

EMPLOYEE FEEDBACK FORM

* Indicates required question

1. Email *

2. Name of Faculty *

3. Department *

4. 1. Teachers have freedom to implement academic practices / ideas in molding their students. *

Mark only one oval.

Excellent

Good

Satisfactory

Poor

5. 2. Teachers are facilitated with ICT tools like desktops, LCD Projectors, Internet. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

6. 3. Teachers blend additional certification and skill development program for students, to learn new skills for employability and life-long learning. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

7. 4. Teacher's mentor students on regular basis offering counseling/mentoring services for student's excellence and to overcome student's personal learning issues. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

8. 5. Academic, co and extracurricular opportunities and facilities and ambience shaped the character of students in terms of value, ethics, self-learning, and creative attitude. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

9. 6. Institute has enabled on-line information system for access to students, faculties and other for up-to-date access to information (ERP). *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

10. 7. Institute promotes sponsored research, research publications, consultancy, faculty developments, patents etc. through faculty motivation and budget provision. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

11. 8. Classroom and laboratory ambience are good for effective instructional delivery and practice. *

Mark only one oval.

- Excellent
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12. 9. Library facilities are good with enormous number of book, eBook, ejournal etc. for self-learning and research. *

Mark only one oval.

- Excellent
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13. 10. The initiatives towards co-curricular activities helped in nurturing natural talents and achieving accolades. *

Mark only one oval.

- Excellent
 Good
 Satisfactory
 Poor

14. 11. Sports, games and yoga facilities helped in practicing good health and in participating in inter-institutional competitions. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

15. 12. Canteen, Mess, dining space facilities are adequate and good. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

16. 13. Campus environment promotes healthy interaction of students, teachers and other stakeholders. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

17. 14. Inclusive infrastructure meeting the need of differently abled stakeholders. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

18. 15. Campus is green, plastic-free, eco-friendly, Neat and clean always, Well-maintained. *

Mark only one oval.

- Excellent
- Good
- Satisfactory
- Poor

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